

CITY OF ROCKVILLE
Department of Recreation and Parks

September 10, 2012

MEMORANDUM

TO: Youth Basketball Coaches

FROM: Jen Betts, Sports Programs Supervisor – 240-314-8653- jbetts@rockvillemd.gov
Lisa Splaine, Assistant Sports Programs Supervisor – 240-314-8654- lsplaine@rockvillemd.gov
Duncan Mullis, Sports Specialist – 240-314-8652- dmullis@rockvillemd.gov
City Hall Fax – 240-314-8659

SUBJECT: Youth Basketball Organizational Meeting

We are in the process of preparing for the 2012-2013 basketball season. A coaches organizational meeting has been scheduled for Tuesday, November 13, 6:30 PM, at the Rockville Senior Center, 1150 Carnation Drive Rockville, MD; Meeting will take place in the Carnation Room.

The following items will be discussed at the meeting:

- Playing Rules/Changes
- Equipment
- League Structure – Age Groups – Divisions
- Team Practice Information (Permits)
- National Youth Sports Coaches Assoc. (NYSCA) – Coaches Certification
- Fingerprinting for Youth Coaches

Registration: All coaches need to be aware of City Policy regarding basketball participant registrations. The policy states that all registrants, including 2012-13 participants, are required to register and submit payment prior to or on the publicized October 26 deadline.

Coaches should not be in a position of having to collect individual player registrations and fees at team meeting/practice sessions. Participants must register either through the 2012 Fall Recreation and Parks Guide, which is available at City Hall, or via basketball program notices distributed throughout Rockville Recreation Centers and at Rockville City Hall.

It is strongly recommended that coaches try to contact last year's team players (**rosters enclosed**) and inform them of the City's Policy regarding player registration; our goal is to eliminate or minimize any misunderstandings and leaving good intentioned youth unregistered.

Uniforms and Practice Times: Coaches should be aware, as in previous years, that all teams will be furnished City of Rockville basketball shirts for league play. Sponsors are still encouraged (for purposes of acquiring additional equipment/uniform items, etc.) Teams are allowed to have sponsors recognized on shirts; however, it is mandated that sponsor recognition be specifically positioned on the back of the shirt (middle shoulder area), above the number. The cost of the screening must be the responsibility of the team.

For teams that participated in the program last year, we will be making every effort to provide a team color comparable to your team color last year. However, **there are no guarantees.** We ask for your understanding and cooperation with regard to uniform shirt assignments.

Assignment for team practice times will be coordinated in the same manner as last year. A list of available practice times and locations will be at the end of this memo; please indicate your first, second and third choices for practice times. We will try to accommodate everyone's initial request. Teams can officially begin practicing the week of November 26th provided coaches are up-to-date with their certification.

Training for Coaches: The National Youth Sports Coaches Association (NYSCA) is a required training program for all youth coaches involved in Rockville youth leagues.

NEW COACHES need to register on line at www.nays.org. Please follow the instructions for basic coaches training and complete the clinic. We will need a copy of your temporary membership as proof you completed the course. **There is a \$25.00 fee for completing the course and the membership is good for one (1) year.**

ALL RETURNING COACHES need to register on line and renew their membership for another year. We will need a copy of your renewal as proof you renewed for another year. **The fee is \$20.00 for renewal.**

**National Alliance for Youth Sports (NYSCA) 2050 Vista Parkway, West Palm Beach , FL 33411
1-800-729-2057/ www.nays.org**

NYSCA was able to bring together some of the nation's leading authorities in the areas of psychology of coaching children in sports, safety and first aid, the coach's role in steering children away from drugs, maximizing athletic performance, child abuse in youth sports, and other areas that will make coaches keenly aware of their responsibilities to children in sports.

Fingerprinting: Coaches should know that Maryland state law requires all staff of recreation agencies have their Fingerprints taken at Rockville City Hall. It is the policy of the City of Rockville to mandate that all volunteers have their fingerprints completed. This process will require coaches to complete and sign a Demographic form. We appreciate your understanding of our concern and your fullest cooperation with the procedure.

Coaches Intentions: To help us plan for the 2012-13 youth basketball program, we need to know the intentions of last year's coaches. If you plan to coach please complete the form on the next page and use the self-addressed, stamped envelope, which is enclosed for your convenience. If your form is not received by **October 15, 2012** we will assume that you do not plan to coach. A prompt response is very much appreciated.

Thank you in advance for your cooperation and understanding.

2012 –13 BASETBALL COACHES PRACTICE TIMES/LOCATIONS

Coaches can reserve one hour a week in a specific facility for each team practice.

<u>Schools</u>	<u>Days/Times Available</u>
Beall E.S.	Mon., Tues., Wed., Thurs., Fri 6-9 p.m.
College Gardens	Tues, Wed, 6-9 p.m. each weeknight Thurs., 5-9 p.m.
Fallsmead E.S.	Wed., 6-9 p.m. Thurs, Fri, 6-8 p.m.
Julius West M.S.	Mon., Tues. Wed., Thur., 6-9 p.m., each weeknight
Lakewood E.S.	Mon, Wed, Thurs, 6-9 p.m., each weeknight Tues., 5-9 p.m. Fri. 5-8 p.m.
Mark Twain School	Thurs, Fri. 6-9 p.m.
Maryvale School	Tues. Wed, Thurs 6-8 p.m.
Meadow Hall E.S.	Tues, Wed, Thurs, 6-9 p.m. each weeknight
Ritchie Park E.S.	Mon. 5-8 pm. Tues, Thurs., 6-9 p.m. each weeknight Wed, 5-9 p.m.
Robert Frost M.S.	Tues., Wed., 6- 9 p.m. each weeknight
Rock Terrace H.S. (Reserved for K&1 Weekly practice in January)	Wed, Thurs. 5:30-7:30 p.m. each weeknight Tues, 5-7 p.m.
Twinbrook E.S.	Thurs. 6-8 p.m. each weeknight Wed, 6-7 p.m.
Wootton H.S.(Aux. Gym)	Tues, Wed, Thurs 7-9 p.m. each weeknight

The 5:00-7:00 p.m. time periods are reserved for the elementary/younger aged teams, generally Mighty Mites through Midget Divisions; Mighty Mites teams may be sharing the gym with other teams. All Junior Division teams and above are encouraged to select middle or high schools, with the later time slots. Coaches with multiple teams will have first priority on gym selections. **Exception:** Mighty Mites K-1 Division will have 3 Saturday practices at Twinbrook Community Rec. Center between 8:00 am – 2:00 pm on December 1, 8, 15. Mighty Mites K &1 weekly practices will begin in January.

2012-13 BASKETBALL COACHES' SIGN UP

COACHES INFORMATION:

NAME: _____

ADDRESS: _____
(Street) (City) (Zip)

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE _____

EMAIL ADDRESS: _____

ASSISTANT COACH _____

ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

EMAIL ADDRESS: _____

TEAMS INTEREST INFORMATION (12-13):

DIVISION: _____

SCHOOL DISTRICT: _____

GIRLS TEAM: _____ BOYS TEAM: _____

MIGHTY-MITES 2nd – 3rd TEAM (Please Specify gender) _____

MIGHTY-MITES K – 1ST TEAM _____

TEAM PRACTICES: (Include weeknight and time for each choice)

MY WEEKDAY PRIORITY PRACTICE TIME/LOCATION CHOICES ARE:

Your choices MUST reflect different days and times; do not be repetitive with your selections.

1st Choice

2nd Choice

3rd Choice

Location: _____

Location: _____

Location: _____

Day: _____

Day: _____

Day: _____

Time: _____

Time: _____

Time: _____